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May 8, 2020

All Plan Holders  
FY21/FY22 Construction and Repair Services at CCWD Facilities  
Project No. 52091322

**Subject: Addendum Number 1 for Request for Proposal - FY21/FY22 Construction and Repair Services at CCWD Facilities**

Dear Plan Holders:

Notice is hereby given that the revisions shown in the attached Addendum No. 1 for the above project, dated May 8, 2020, are hereby made a part of and incorporated into subject Contract Documents for subject project.

All bidders must acknowledge receipt of Addendum No. 1 in the space provided on Page 1 of Section 00300, **PROPOSAL FORM**, which forms part of the Proposal.

***Please note the following: The Proposal Due Date has changed. The new date and time is Friday, May 15, 2020 at 10:00 a.m.***

Sincerely,

A handwritten signature in blue ink, appearing to read "Rachel Murphy".

Rachel Murphy, P.E.  
Assistant General Manager – Engineering and O&M

RM/AC:aj

Attachment

File No. 52091322

cc: Jonathan Largent  
Peter Stabb  
Anna Chun

**ADDENDUM NO. 1**

**Project No. 52091322**

**Description: Request for Proposal - FY21/FY22 Construction and Repair Services at CCWD Facilities**

Notice is hereby given that the Contract Documents for the above project are amended to include the following:

**REVISIONS TO REQUEST FOR PROPOSAL**

**1-1 Request for Proposal Cover Page**

**MODIFY** Proposal Due Date, as follows:

~~“Wednesday, May 13, 2020, Friday, May 15, 2020,…”~~

**1-2 SECTION 00010-NOTICE INVITING PROPOSALS**

**MODIFY** the first sentence of Section 00010 to read as follows:

~~“...until 10:00 a.m. on Wednesday, May 13, 2020, Friday, May 15, 2020,”~~

**1-3 SECTION 00010-NOTICE INVITING PROPOSALS**

**MODIFY** the second paragraph of Section 00010 to read as follows:

“The Proposer shall submit electronic copies of: **(i) the Proposal and (ii) the Pricing Schedule, as two (2) separate files**, in accordance with the conditions of this Request for Proposals dated April 2020 to Brian Jackson at [bjackson@ccwater.com](mailto:bjackson@ccwater.com) and Anna Chun at [achun@ccwater.com](mailto:achun@ccwater.com), and cc: Jonathan Largent at [jlargent@ccwater.com](mailto:jlargent@ccwater.com), **and shall transmit as separate attachments to a single email or via a link to where the files can be downloaded.** Email shall include a description of the file being transmitted, including pages of the proposal, size of attachment, and file name. **The total file size shall not exceed 10MB.** The Proposer is referenced to the Request for Proposals (this RFP) dated April 2020, for specific proposal requirements. Information provided in these “Contract Documents” is included by reference to supplement this RFP and provide more contract related information. Proposals received prior to said day and hour will be reviewed in accordance with the conditions of the Request for Proposals, will be evaluated, and a recommendation will be presented to the District Board of Directors for subsequent action. **Do not include the Pricing Schedule in the Proposal. The Proposal and the Pricing Schedule must be received electronically before 10:00 a.m. on Friday, May 15, 2020.”**

**1-4 Section 00100- INSTRUCTIONS FOR PROPOSERS**

**MODIFY** the sixth paragraph of Section 00100-1.0 GENERAL to read as follows:

**SECTION TITLE**

00300	PROPOSAL FORM
00310	PRICING SCHEDULE ( <b>Submit by deadline via separate email attachment</b> )
00430	PROPOSED SUBCONTRACTORS
00460	CERTIFICATION OF PROPOSER’S EXPERIENCE, QUALIFICATIONS, AND SAFETY COMPLIANCE

- 00470 IRAN CONTRACTING ACT CERTIFICATION
- 00480 NON-COLLUSION DECLARATION
- 00490 AFFIRMATIVE STEPS

1-5 **Section 00100- INSTRUCTIONS FOR PROPOSERS**

**MODIFY** the first paragraph of Section 00100-2.0 PROPOSAL PRICES to read as follow:

“One copy of Section 00310, **PRICING SCHEDULE**, shall be submitted **as a separate email attachment** and will not be opened until the Proposal is ranked based on the other bulleted criteria assigned points in Paragraph 00100-8.0, **SELECTION CRITERIA AND CONTRACT AWARD**”

1-6 **Section 00100- INSTRUCTIONS FOR PROPOSERS**

**MODIFY** the first paragraph of Section 00100-8.0 SELECTION CRITERIA AND CONTRACT AWARD to read as follow:

“To be considered for this project, **(i) the Proposal, including the required forms and all other necessary supporting information, and (ii) Pricing Schedule, must be submitted electronically to CCWD as two (2) separate files, and received no later than 10:00 a.m. on Friday, May 15, 2020**, in accordance with the requirements of this section. No oral, telegraphic, facsimile, or telephonic proposals will be considered. The District intends to enter into agreements with the two Proposers with the highest rated proposals. The District, however, reserves the right to reject any or all proposal, and to waive any informality in the proposal received. **Do not include the Pricing Schedule in the Proposal.**”

1-7 **Section 00100- INSTRUCTIONS FOR PROPOSERS**

**MODIFY** the estimated schedule to select Proposer at the end of Section 00100-8.0 SELECTION CRITERIA AND CONTRACT AWARD to read as follow:

District to issue addendum (if needed)	<del>May 6, 2020</del> <b>May 8, 2020</b>
Last day to submit Proposals to District	<del>May 13, 2020</del> <b>May 15, 2020</b>
Select and notify successful Proposers	<del>May 20, 2020</del> <b>May 22, 2020</b>

1-8 **SECTION 00100 – INSTRUCTIONS FOR PROPOSERS**

**MODIFY** Section 00100-16 PROPOSERS CHECKLIST as follows:

<b><u>Item</u></b>	<b><u>Checked</u></b>
1. Proposal Form (Section 00300)	_____
2. Pricing Schedule (Section 00310 - <b>Submit by deadline via separate email attachment</b> )	_____
3. Proposed Subcontractors (Section 00430)	_____
4. Certification of Proposer’s Experience and Qualifications (Section 00460)	_____
5. Iran Contracting Act Certification (Section 00470)	_____
6. Non-Collusion Declaration (Section 00480)	_____

- 7. Affirmative Steps Documentation (Section 00490) \_\_\_\_\_
- 8. Transmittal Letter \_\_\_\_\_
- 9. Project Manager Information \_\_\_\_\_
- 10. Project Civil Professional Engineer Information** \_\_\_\_\_
- 11. References \_\_\_\_\_

1-9 **SECTION 00460 – CERTIFICATION OF PROPOSER’S EXPERIENCE, QUALIFICATIONS, AND SAFETY COMPLIANCE**

**MODIFY** the first paragraph of Section 00460-A ESSENTIAL REQUIREMENTS FOR QUALIFICATION as follows:

“If the answer to any of questions 1 through 4 is “no”, or if the answer to any of questions 5 through 8 is “yes”, the Proposer will be deemed ineligible or not responsible for purposes of the Contract”

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**PROPOSERS SHALL ACKNOWLEDGE THIS ADDENDUM ON SECTION 00300 PROPOSAL FORM.**

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Rachel Murphy, P.E.  
Assistant General Manager - Engineering and O&M

## General Response to Bidders' Questions

### Request for Proposal - FY21/FY22 Construction and Repair Services at CCWD Facilities

#### Project No. 52091322

Presented below are some of the questions asked by bidders and the District's responses. These responses are being provided for information only and are not part of the contract documents.

1) Q: Is a bid bond required to be submitted with the bid proposal? If so, will there be a bid bond form provided by CCWD?

A: No. A bid bond is not required.

2) Q: Clarify and confirm that ONLY the Pricing Schedule is to be delivered to the CCWD office, and shall NOT be included, or copy provided, in the email with the other proposal forms.

A: Addressed in Addendum 1

3) Q: Is it acceptable to hand deliver (in lieu of USPS) the Pricing Schedule to the CCWD office prior to bid date/time?

A: Addressed in Addendum 1

4) Q: How do we calculate the % of work listed on the Proposed Subcontractors list (Section 00430), if the scope and value of their work is indeterminate?

A: It is not necessary to complete the % of work on the Proposed Subcontractors list (Section 00430).

5) Q: Is it necessary to list a subcontractor for every conceivable and possible scope of work?

A: It is not necessary to identify a subcontractor for every conceivable and possible scope of work. Please reference Section 01010 SUMMARY OF WORK and identify the major subcontractors that may be used to complete the work.

6) Q: Can subcontractors, sub-consultants and/or service providers be added as needed during the contract period in order to fulfill the variable requirements of future task orders?

A: Yes

7) Q: Design engineers are a professional service, not a subcontractor, and do not have a contractor's license – shall they be listed on the Proposed Subcontractors list?

A: No. Please provide the design engineer information in the Project Civil Professional Engineering Information section (see Section 00100 Instructions for Proposers).

8) Q: If there was a contract for these services in the past, what the contract value was, who had the contract, and how many dollars were actually spent each year?

A: Yes. There were Construction and Repair Services contracts for FY19 & FY20 for the same contract value of \$1,000,000 for each year. Aztec Consultants, Inc. and GSE Construction Company, Inc. were the contract holders. Approximately \$800,000 of work was authorized for each of the contractors over the two-year contract duration.