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**Addendum #1 dated April 10, 2020
Request For Proposal #2030
Insurance Services**

**The District draws your attention to Question and Answers to RFP #2030 due 10:00 A.M.,
Monday, April 20, 2020.**

1. The cover letter states that the proposal shall cover 3 fiscal years with 2 one year priced optional 12-month extension periods. SDRMA is only able to provide pricing for the 2020-21 program year, and on an annual basis in future years, based on the insurance market costs. If the requirement is to include future year pricing to accept our proposal, we will not be able to participate.

Answer:

Yes, the proposal for only one year of rates will be accepted.

2. Will you please clarify the 30-day termination of agreement requirement in the section "Contractual Duration"? Does this mean the district wants the right to cancel insurance with a 30-day notice?

Answer:

Yes, thirty (30) day written notice.

3. Will you please clarify the last date to submit questions? The coverage page states April 9, 2020 but Attachment A states April 6, 2020.

Answer:

Questions were due 10:00 A.M., Thursday, April 9, 2020.

4. If a first dollar Workers' Compensation program were to provide savings to Contra Costa Water District, would the district be willing to look at such a program?

Answer: Yes

- 5.** Please provide the most current workers' compensation and general liability actuarial report.

Answer:

Workers' compensation is attached, we do not have one for general liability as our pool does this for us but is not able to separate it out by member.

- 6.** Please provide renewal application provided to your current pool/JPA.

Answer:

Attached

- 7.** Please provide 10-year loss history for property, liability, and workers' compensation.

Answer:

Attached

- 8.** Please provide property & vehicle schedule.

Answer:

Attached

- 9.** Please confirm that CCW has given notice to your existing pool/JPA.

Answer:

Yes, we have given notice to our current pool.

- 10.** Given the current shelter-in-place restrictions, are you accepting electronic responses?

Answer:

Yes, electronic RFP's will be accepted. Please email to Brian K. Jackson, Purchasing Officer at bjackson@ccwater.com. (Please insert RFP #2030 Insurance Services in the Subject line of the email).

- 11.** Is this RFP for insurance services and cost? Or just services similar to what a broker provides? SDRMA is not a broker and therefore cannot respond to the RFP if it is not requesting insurance coverage costs.

Answer:

The RFP is for cost.

- 12.** If the RFP is requesting insurance costs, will you please provide specific requested limits of insurance as well as the specific lines of coverage that are needed?

Answer:

The limits we are requesting are attached. These are labeled CCWD coverage, CCWD coverage 2, and CCWD coverage 3.

- 13.** Attachment A, Response Information Lists Tab 1-6 but is missing a Tab 3. Is this intentional or is Tab 3 where we include Attachments A-I?

Answer:

It was mislabeled. Please disregard that tab 3 is missing, information requested is attached to this Addendum.

- 14.** Interviews and presentations are schedule on 4/30/2020. Will this date be changed or will other methods of conducting interviews and presentations be used?

Answer:

Interviews will be held with Microsoft Teams or similar web-based program.

- 15.** The Scope of Services indicates that the District is interested in Property, Casualty & Workers' Compensation programs with self-insured retention options.

Answer:

- a. Will deductible options be acceptable? No
- b. Are their reasons SIR options are being specifically requested? After completing an analysis, the District decided to go with the SIR's listed.
- c. Will guaranteed cost options be acceptable? Yes

16. Can the District provide a summary of losses, by line of coverage, for the past 5-10 years to assist with recommendations for risk assumption, risk transfer, risk financing and loss control?

Answer:

We will provide loss runs for workers' compensation and liability.

Attachment 1 – Property Liability Loss Run April 2020

Attachment 2 – WC Loss Run April 2020

Attachment 3 – CCWD Actuarial Report

Attachment 4 – CCWD Coverage 3

Attachment 5 – CCWD Coverage 2

Attachment 6 – CCWD Coverage

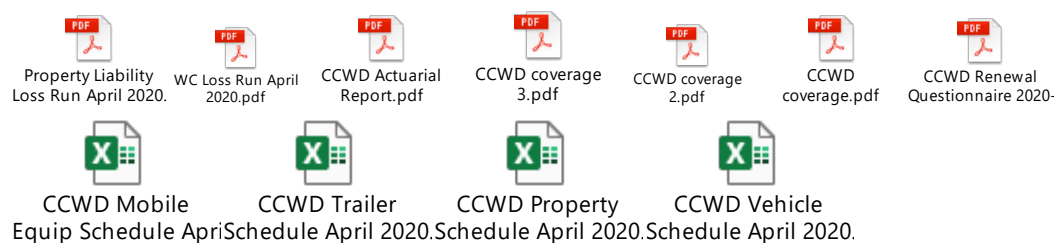
Attachment 7 – CCWD Renewal Questionnaire

Attachment 8 – CCWD Mobile Equip Schedule Apr

Attachment 9 – CCWD Trailer Schedule April 2020

Attachment 10 – CCWD Property Schedule April 2020

Attachment 11 – CCWD Vehicle Schedule April 2020



This document is available online at www.ccwater.com

Brian K. Jackson
Purchasing Officer
Contra Costa Water District

I acknowledge receipt of the foregoing Addendum #1.

Date: _____ Signature: _____

Please sign and return with your submitted Proposal package.