

# Renewal Questionnaire



Program Year 2020-21

## Contra Costa Water District

Post Office Box H20  
Concord, California 94524

Please ensure all information is complete, correct and current. For questions and/or assistance, please contact Member Services at [memberplus@sdrma.org](mailto:memberplus@sdrma.org) or by phone at 800.537.7790.

General Information		2019-20 Responses	2020-21 Responses
GI-00	Has your agency provided any new services to your customers in the last year? (If Yes, please contact Member Services)	No	No
GI-08	Is an attorney present at each of your Board meetings?	Yes	Yes
GI-09	How often is an outside (independent) financial audit performed? (annually, every two years etc.)	Annually	Annually
GI-10	For which fiscal year was the last audit completed?	2018	2019
GI-11	What is the name of the firm performing your financial audit?	Maze & Associates CPA	Maze & Associates CPA
GI-12	Does a committee, or the full Board, discuss the audit report and any audit findings directly with the auditor?	Yes	Yes
GI-17	Has your agency had in the last 5 years, any Grand Jury investigations or recall proceedings? (If yes, forward a copy to SDRMA)	No	No
GI-20	Does your agency have any physical IT security procedures in place? (including procedures relating to mobile devices)	Yes	Yes
GI-21	Does your agency have risk management procedures/policies relating to media, privacy and network security?	Yes	Yes
GI-22	Has your agency had any claims relating to network security breaches and/or outages?	No	No
GI-23	Does your agency have critical data offsite storage?		Yes
GI-24	Does your agency train all employees on potential cyber attacks such as "phishing"?		Yes
GI-25	Does your agency currently maintain a website?	Yes	Yes
GI-26	If your agency does not maintain a website, does your governing body pass a resolution annually claiming hardship?	N/A - Website Maintained	N/A - Website Maintained
GI-27	If your agency does maintain a website, is it ADA Compliant?	Yes	Yes
GI-28	Does your agency participate in an Employer Pull Notice (EPN) Program?	Yes	Yes
GI-29	Projected Total Gross Payroll for upcoming fiscal year (includes W-2, 1099 payroll, 2/3 of overtime and call-backs. Exclude benefits and subcontracted operations)	34890204	000

## Renewal Questionnaire 2020-21

Operating Expense Budget		2019-20 Responses	2020-21 Responses
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OE-10	What is the Total Operating Expense Budget for your Organization?	\$86,936,782	\$88,237,505
OE-11	Total Operating Expense Budget Percent Change	1%	1%

Employee Count		2019-20 Responses	2020-21 Responses
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EC-10	How many Full Time Employees does your Organization have?	287	298
EC-20	How many Part Time Employees does your Organization have?	14	11

Dam		2019-20 Responses	2020-21 Responses
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S25-00	Has the Dam(s) Hazard Rating changed in the last year? (please fax or mail new hazard ratings to Member Services)	No	No
S25-01	Number of dams (Dam Failure Liability is excluded unless added by special endorsement. Contact memberplus@sdrma.org with questions)	4	4
S25-08	Date of most recent inspection by State Division of Safety of Dams (please fax or mail a copy of inspections(s) to Member Services)	10/31/2018	10/25/2019
S25-09	Does your agency generate heat or power with gas, diesel or hydro?	Yes	Yes
S25-10	if yes, is the heat or power used by your own agency or is it sold?	Own	Own

Electric		2019-20 Responses	2020-21 Responses
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S12-02	Number of towers		0
S12-03	Number of poles		32
S12-04	Number of high voltage transformers (115,000 to 1,100,000 VAC)		2
S12-05	Number of medium voltage transformers (2,400 to 69,000 VAC)		22
S12-06	Number of low voltage transformers (240 to 600 VAC)		1035
S12-07	Does your agency own or maintain power distribution lines?		No
S12-08	Miles of pole line		4

## Renewal Questionnaire 2020-21

Lakes/Reservoirs		2019-20 Responses	2020-21 Responses
S08-01	Number of lakes/reservoirs, excluding water tanks	6	6
S08-02	Number of lakes/reservoirs with public access	2	2
S08-03	Number of fenced reservoirs	4	4
Levees/Dikes/Canals/Ditches		2019-20 Responses	2020-21 Responses
S07-01	Total Miles of levees/dikes/canals/ditches (levee/dike/canal/ditch leak or breakage is excluded, refer to Liability Coverage Agreement for exclusion language)	57	57
S07-02	Miles of fenced levees/dikes/canals/ditches (levee/dike/canal/ditch leak or breakage is excluded, refer to Liability Coverage Agreement for exclusion language)	57	57
Water		2019-20 Responses	2020-21 Responses
S01-03	Number of reservoirs	4	4
S01-04	Number of fenced reservoirs	2	2
S01-05	Number of tanks	41	41
S01-06	Number of fenced tanks	41	41
S01-07	Length of mains (miles)	780	780
S01-08	Number of service connections/meters	61634	61739
S01-15	Does your agency generate heat or power with gas, diesel or hydro?	No	No
S01-16	if yes, is the heat or power used by your own agency or is it sold?	Own	Own

## Renewal Questionnaire 2020-21

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Review Scheduled Items	2020-21 Responses
<p>We have reviewed the following Inventory reports. For lists that we have indicated are not accurate on the Renewal Policy, we intend to work with Member Services to update that list.</p>	<hr/>
<p>Property Inventory: Are all the items on this list current and accurate?</p>	No
<p>Vehicle Inventory: Are all the items on this list current and accurate?</p>	Yes
<p>Trailer Inventory: Are all the items on this list current and accurate?</p>	Yes
<p>Mobile/Contractors Equipment Inventory: Are all the items on this list current and accurate?</p>	Yes

# Renewal Questionnaire 2020-21

Estimated Reportable Payroll						
Class Code	2019-20 Employee Count	2020-21 Employee Count	Employee Percent Change	2019-20 Estimated Payroll	2020-21 Estimated Payroll	Payroll Percent Change
7520 - Waterworks Operations	0	157	0%	\$0	\$18,310,727	0%
8742-D - Paid Governing Body Members	0	5	100%	\$0	\$11,000	100%
8742-M - Salespersons-Outside	0	27	100%	\$0	\$4,723,581	100%
8810 - Clerical/Office Employees	0	103	100%	\$0	\$14,219,746	100%
<del>9995 - Claims TPA Reimbursement</del>	<del>19</del>	<del>19</del>	<del>0%</del>	<del>\$0</del>	<del>\$0</del>	<del>0%</del>
9995 - Claims TPA Reimbursement	19	19	0%	\$0	\$0	0%
	325	620	91%	\$35,444,080	<del>27,000,000</del>	<del>76%</del>