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November 5, 2019

**Subject: Addendum Number 2 for Pipeline Installation Water Quality Sampling and Analysis,  
PN 119603**

To Whom it May Concern:

Notice is hereby given that the revisions shown in the attached Addendum No. 2 for the above project, dated November 5, 2019, are hereby made a part of and incorporated into subject Request for Proposal documents.

The general scope of this contract is to collect water samples and perform a laboratory analysis which has historically been performed by the District. Pipeline installation, pressure testing, disinfection, and flushing will be performed by the District and its pipeline contractor.

All proposers must acknowledge receipt of Addendum Nos. 1 and 2 in their proposal.

*Please note the following: The proposal due date has changed, the proposals are due Friday, November 15, 2019 @ 4:00 p.m.*

Sincerely,

*for*   
Rachel Murphy, P.E.  
Director of Engineering

BP:ck

Attachment

File No.: 119603

**ADDENDUM NO. 2**

**Project No. 119603**

**Description: Pipeline Installation Water Quality Sampling and Analysis**

Notice is hereby given that the Request for Proposal documents for the above project shall be amended to include the following:

**REVISIONS TO REQUEST FOR PROPOSALS**

**2-1 Cover Letter**

**MODIFY** the schedule to read as follows:

**“...Wednesday, October 30, 2019, Friday, November 15, 2019, ...”**

**2-2 Attachment 1, Section I, Scope of Work**

**ADD** the following to the end of item one of the second paragraph:

**“The successful proposer will be reimbursed for training at the District office per the time and material rates provided in the pricing schedule.”**

**2-3 Attachment 1, Section I, Scope of Work**

**ADD** the following to the end of item six of the second paragraph:

**“Sample ports will be installed by the pipeline contractor and will be accessible. Pipeline flushing will be performed by the District or its contractor. The successful proposer may occasionally be required to flush sample ports prior to sample collection.”**

**2-4 Attachment 1, Section II, Consultant Qualifications**

**MODIFY** item three of the first paragraph as follows:

**“...perform the following laboratory analytical methods listed below. ELAP certification is not required for items d and e. HACH DR300 Pocket colorimeter is an acceptable tool for testing chlorine residual in the field or approved equal.”**

**2-5 Attachment 1, Section II, Consultant Qualifications**

**ADD** the following to the end of item three-a of the first paragraph as follows:

**“, only the pour plate method shall be used.”**

**2-6 Attachment 1, Section II, Consultant Qualifications**

**ADD** the following to the end of item three-b of the first paragraph as follows:

“, total Coliform with E. Coli screen only SM9223B (chromogenic substrate coliform test, presence or absence) shall be used.”

**2-7 Attachment 1, Section II, Consultant Qualifications**

**ADD** the following to the end of item three-c of the first paragraph as follows:

“, total Coliform with E. Coli screen only SM9223B (chromogenic substrate coliform test, presence or absence) shall be used.”

**2-8 Attachment 1, Section II, Consultant Qualifications**

**MODIFY** the schedule to read as follows:

“Receive Proposals from Consultants...~~October 30, 2019~~ **November 15, 2019**  
Notify Consultants of Selection...~~November 8, 2019~~ **November 22, 2019**”

**2-9 Attachment 2, Section 5, Appendices**

**MODIFY** the following paragraph as follows:

“Resumes of key personnel and brochures. **Resumes shall not exceed 2 pages single sided (or one page double sided).**”

**2-10 Attachment 2, Section 6, Cost**

**MODIFY** the following paragraph as follows:


“...Pricing schedule shall include standard hourly labor rates, laboratory and field testing fees, minimum callout duration, minimum trip charges and/or travel fees, mileage charges, late cancellation fees, special fees, markups, **sampling and analysis on weekends, holidays, and after-hours**, and project management/administration time applied to set-up or monitor each project contractual service order. Attachment B will not be used as part of the **cost evaluation but may be factored into the approach to work, specialized experience, and capabilities or the project team.**”

**2-11 Attachment 4, Cost Evaluation Form**

**REPLACE** Attachment 4, in its entirety, with the attached Attachment 4.

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**PROPOSERS SHALL ACKNOWLEDGE THIS ADDENDUM IN THEIR PROPOSAL**

  
FOR Rachel Murphy  
Director of Engineering

**ATTACHMENT 4**  
**COST EVALUATION FORM**

NOTE: Tests listed below and the assumed quantities are for evaluation purposes only, and do not represent the actual scope or volume of work. Tests outlines in the Cost Summary below are the tests predominantly requested by the District on most District projects. However, the project may not require all of the tests listed below. The Proposer shall assume travel or mileage fees from your office(s) to District headquarters in Concord located at 1331 Concord Avenue, Concord, CA, 94520.

BID ITEM	DESCRIPTION	UNITS	ASSUMED QUANTITY	UNIT PRICE	EXTENDED PRICE
1	Minimum trip charge for field sample collection. Minimum trip shall not be less than 2 hours. If the minimum trip is 4 hours than the unit price should be based on a 4 hour trip.	Trips	30		
2	Field flushing, field sampling chlorine and turbidity to specified requirements, field collection, laboratory analysis, and reporting of 18-hour Colilert Total Coliform w/ E. coli screen only SM 9223B (Chromogenic Substrate Coliform Test, Presence or Absence).	Each	200		
3	Field flushing, field sampling chlorine and turbidity to specified requirements, field collection, laboratory analysis, and reporting of heterotrophic plate count sample and analysis per SM9215B, Pour Plate Method.	Each	200		

Note: Assume field samples for Bid Items 2 and 3 occur at the same time identified in bid item 1 and that only one of each sample is collected during that trip. Identify on the pricing schedule if there is a surcharge for not completing Bid Items 2 and 3 in the same trip and if there is a discount for collecting more than one sample to account for efficiencies of scale.

Total Bid      Items 1 through 3 inclusive and all work  
Incidental thereto and connected therewith      \$ \_\_\_\_\_