



Board of Directors
Lisa M. Borba, AICP
President
Connstance Holdaway
Vice President
Ernesto A. Avila, P.E.
Bette Boatman
John A. Burgh
General Manager
Jerry Brown

Addendum #1 dated April 25, 2019
Request For Proposal #1969
Temporary Agency Services
Period Of Performance July 1, 2018 through June 30, 2019

The District draws your attention to changes to RFP #1969 due Monday, April 30, 2018 at 11:00 A.M., the below information is added as follows:

The District has included a General Provisions attachment which helps describe various provisions related to the District's bid and proposal processes. Please read them carefully. If you have any questions, please contact the Purchasing Officer at the phone number listed below.

As per the above mentioned statement, are you referring to the Attachment D – Purchasing Terms and Conditions?

Answer: Yes

What is the total estimated budget associated with this RFP?

Answer: The District doesn't release budget estimates.

Is there any incumbent serving currently?

Answer: Yes, Apple One and Staffing Solutions

Please provide the historical data or estimate of previous spending and no of resources hired last year for all the specified positions?

Answer: The District doesn't release estimate and specifics hires can be discussed with awardee.

Are the working hours are restricted to any particular number?

Answer: Most positions work 8:00am to 5:00pm.

Please clarify the maximum number of working hours for the positions mentioned in the solicitation.

Answer: It all varies on the department and need of the District.

How often the requirement of temporary staff is raised during the last contract period?

Answer: The question is not clear, however temporary staff is used from time to time throughout the year based on need.

Do you need only 1 original (paper) copy along with an electronic copy of proposal?

Answer: Three (3) total paper copies are required and one (1) version on a flash drive.

If firm is a S-Corporation, then is that firm eligible to take participation in bid.

Answer: Without clear understanding of what is referenced as an "S-Corporation" this question could not be answered.

How many agencies received the RFP?

Answer: This RFP was posted to the District website therefore it would be hard to say the total of number of firms that viewed this RFP.

Is there any preference to local vendor?

Answer: Please reference RFP document.

Would it be possible to share the incumbent's proposal who was previously awarded the contract?

Answer: Due to time restraint (due date) that is not possible at this time.

Does Contra Costa require any certifications?

Answer: Insurance

Is a California Business License required at this time, or can the vendor obtain one post-award?

Answer: Yes, Apple One and Staffing Solutions

How many vendors are providing these services currently?

Answer: Two

How many vendors does Contra Costa plan on awarding?

Answer: Two

What is process for Contra Costa requesting candidates from multiple vendors?

Answer: Based off District needs.

How many temporary procurement contractors did Contra Costa request during the past year?

Answer: Approximately six

How many vendors are providing these services currently?

Answer: Two

How many vendors are providing these services currently?

Answer: Two

What was the spend on temporary employment services during 2016 and 2017?

Answer: Question lack clarity, question may be re-addressed.

What are the current bill rates to vendors for positions requested in the RFP?

Answer: Please reference the RFP document.

What is the average or typical duration of assignment for a temporary contractor?

Answer: Varies on assignment

How many positions are available?

Answer: Based on need.

What is the required response time from when Contra Costa makes a request for a temporary contractor to when a vendor is expected provide candidates?

Answer: Usually within 24 hours

Does this solicitation require resumes? If so how many?

Answer: Yes, 5-10

PS. Please be advise this is the only round of questions pertaining to this RFP #1969 that will be conducted.

This document is available online at www.ccwater.com



Brian K. Jackson
Purchasing Officer
Contra Costa Water District

I acknowledge receipt of the foregoing Addendum #1.

Date: _____ Signature: _____

Please sign and return with your Proposal submittal package.