



**Addendum #1 dated May 18, 2016  
Contra Costa Water District  
Invitation To Bid #1774  
Janitorial Supplies**

**Board of Directors**  
Lisa M. Borba, AICP  
*President*  
John A. Burgh  
*Vice President*  
Ernesto A. Avila, P.E.  
Bette Boatman  
Connstance Holdaway  
**General Manager**  
Jerry Brown

The District draws your attention to the following changes to Invitation To Bid #1774, the original bid documents have been modified in the following ways.

**The due day/date of original Invitation To Bid #1774 is Tuesday, May 31, 2016 at 1:00 P.M, that date is hereby changed to Wednesday, May 25, 2016 at 1:00 P.M.**

**Below are questions submitted in response to ITB #1774 for Janitorial Supplies along with the corresponding answers, furthermore this will be the only session for and no further questions to this will be accepted.**

1. Can we call UPS at our expense and pick up a sample of each bag currently being used?

**Answer:** Please comply with pricing sheet, which details the bags.

2. I need the previous bid awards and tabulation.

**Answer:** Information will be post in an Addendum to the District's website.

3. Regarding the garbage bags, can you provide us with the following information: what thickness, case count (liners per case) and case weight (lbs. per case) was purchased for each of these bags?

**Answer:** Please comply with pricing sheet.

4. Can you confirm how many locations would be expecting delivery?

**Answer:** Two

5. What was last year's estimated usage for the trash liners, toilet tissue, paper towels, and gloves?

**Answer:** Approximately 80 Cases of large Liners, 30 Cases Med. Liners, 20 cases Small liners.

6. Is there a dock and forklift at all 3 locations?

**Answer:** There are accessible points to all areas with a dock and lift at 2333 Bisso Ln., Concord Ave., Antioch Service Center (ASC) has a lift, LV has no lift.

7. If not then what equipment is there to off load a truck?

**Answer:** ASC supplies are drop with receptions.

8. Do the locations need: pallet jack, driver assist, call notice?

**Answer:** Location will supply forklift driver or delivery are take inside by driver.

9. What is the city and zip code for all 3 locations?

**Answer: Two (2) 2333 Bisso Ln. Concord, CA 94520, ASC 3965 Neroly Rd. Oakley, CA 94561.**

10. For the trash liners only would you consider monthly orders instead of 2 times per week?

**Answer: We don't currently order liners twice a week.**

11. Can you provide an estimated or last year's annual usage for Trash Liners for pricing purposes?

**Answer: Approximately 80 Cases of large Liners, 30 Cases Med. Liners, 20 cases Small liners.**

12. What color are the trash liners to be? (clear or black)

**Answer: Large are Blue, Med. And Small liners are black.**

**Items added to pricing sheet:**

**AZURE Foaming Soap- Six (6) 1 liter bottles per case, item #AZU1L (Primary Item).**

**Multi-Fold Towel is hereby changed to Kimberly Clark/Scotts brand only.**

**Windshield Towels – New Part Number is 355.**

**24OZ Plastic Bottles with Triggers (For Chemicals) is a (Secondary Item).**

**Note: Also please review and respond accordingly to all attachments enclosed with this Addendum #1.**

This document is available online at [www.ccwater.com](http://www.ccwater.com), and is hereby made an official part of Invitation To Bid #1774.

Thank you in advance for your cooperation.



Brian K. Jackson  
Purchasing Officer  
Contra Costa Water District

I acknowledge receipt of the foregoing Addendum #1.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Please sign and return with your proposal submittal package.**