



## CONTRA COSTA WATER DISTRICT REGULAR MEETING

### AGENDA

**Wednesday, August 5, 2020 at 6:30 p.m.**

[Click Number to View Report](#)

**\*\*\* Held Via Teleconference \*\*\***

#### BOARD OF DIRECTORS

Lisa M. Borba, AICP  
PRESIDENT

Connstance Holdaway  
VICE PRESIDENT

Ernesto A. Avila, P.E.

Bette Boatman

John A. Burgh

#### GENERAL MANAGER

Stephen J. Welch, P.E., S.E.

***Pursuant to Governor Newsom's Executive Orders N-25-20, N-29-20 and N-33-20, this meeting may be conducted telephonically or by other electronic means. The District boardroom remains closed to the public at this time.***

***Directors and the public may participate in this open, public meeting remotely by calling (617) 829-7560 up to 10 minutes before the scheduled start time.***

**For a Meeting Participation Guide, go to the final page of this Agenda [[or click here](#)]**

*Members of the public may speak on any matter within the jurisdiction of the Contra Costa Water District: in person by filling out a speaker's card available at the Board Room entrance and giving it to the District Secretary; during the teleconference when comments are requested; or in writing/email sent to and received by the District Secretary by 4:30 p.m. on the meeting day to be read into the record (up to 3 minutes in length). Comments on matters not listed on the agenda will be taken during the "Public Comment" section of the agenda. Comments on matters listed on the agenda will be taken during consideration of that agenda item. The District Secretary may be contacted at (925) 688-8024; [mneher@ccwater.com](mailto:mneher@ccwater.com); or 1331 Concord Avenue, Concord, CA 94520.*

*Agendas, agenda-packet materials, and other supporting documents are available at: [ccwater.com](http://ccwater.com), 1331 Concord Avenue in Concord, or by calling the District Secretary. A fee may be charged for copies.*

*District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed for you to participate, please contact the District Secretary as soon as possible, but preferably at least two days prior to the meeting. Food will be available for staff and Board members during the hour before the Board meeting. If Board members are present, they will not discuss District business.*

#### **CALL TO ORDER**

#### **SAFETY BRIEFING**

#### **ROLL CALL**

#### **PLEDGE OF ALLEGIANCE**

#### **ADOPTION OF AGENDA**

#### **PUBLIC COMMENT (Please observe a three-minute time limit)**

*This section of the agenda is provided so that the public may express comments on any item within the District's jurisdiction not listed on the agenda. Board members can ask questions for clarification, respond to statements or questions from members of the public, refer a matter to staff, or follow Board procedures to direct staff to place a matter of business on a future agenda. The public may express comments on agenda items at the time of Board consideration, per Board President instructions.*

**CONSENT CALENDAR**

*The following items have been reviewed by the General Manager. To his knowledge, there is no opposition to the action. The items can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person.*

1. Approve Directors' Services/Business and Travel Expenses
  - a. Future Services – August 2020
2. Approval of meeting minutes:
  - a. June 19, 2020
  - b. July 1, 2020
3. Approve the warrant register dated August 6, 2020.
4. Authorize execution of an agreement with GEI Consultants, Inc. for professional services for the Untreated Water Facilities Improvements Program in the amount of \$331,000 in FY21, with an option for continued services in the amount of \$373,000 in FY22, for a total amount not to exceed \$704,000.
5. Authorize execution of an agreement with HDR Engineering, Inc. for consulting services for the Treated Water Master Plan in an amount not to exceed \$320,000.

**ACTION**

6. Authorize execution of an agreement with HDR Engineering, Inc. for construction management services in the amount of \$1,082,000 in FY21, with an option for continued services in the amount of \$662,000 in FY22, for a total amount not to exceed \$1,744,000.

**DISCUSSION AND INFORMATION**

7. Review and comment on status report on drinking water regulations.

**REPORTS FOR DISCUSSION**

8. Committee Report(s):
  - a. Operations and Engineering Committee Post-Meeting Report (07/08/2020)
9. Schedule Future Meeting Dates and Times

**REPORTS**

10. General Manager
11. Legal Counsel
12. Board Members

**CLOSED SESSION**

- 13. Conference with Legal Counsel – Existing litigation pursuant to paragraph (1) of subdivision (d) of Section 54956.9: (Fred Simon v. Contra Costa Water District; Contra Costa Superior Court Case No. C20-01382).
- 14. Conference with Legal Counsel – Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (one case).

**RECONVENE FROM CLOSED SESSION**

- 15. Report on closed session.

**ADJOURNMENT**

The next meeting of the Board of Directors will be a special meeting on Wednesday, August 12, 2020 commencing at 6:30 p.m. and held via teleconference.

The next regular Board of Directors meeting is Wednesday, August 19, 2020 commencing at 6:30 p.m. and held via teleconference.

<b><u>August 2020</u></b>		
Mayors' Conference	August 6 – 6:30 p.m.	Teleconference
Board of Supervisors – Transportation, Water, and Infrastructure Committee	August 10 – 9:00 a.m.	Teleconference
Special Board Meeting	August 12 – 6:30 p.m.	Teleconference (617) 829-7560
East Bay Leadership Council – Water Task Force	August 18 – 8:15 a.m.	Teleconference
Board Meeting	August 19 – 6:30 p.m.	Teleconference (617) 829-7560
Joint Meeting of Other Post-Employment Benefits and Retirement Committees	August 20 – 8:15 a.m.	Teleconference (617) 941-8263
Finance Committee Meeting	August 28 – 10:00 a.m.	Teleconference (617) 941-8263

***Note: This meeting schedule includes meetings where two or more members of the Board may be in attendance. The schedule may be changed without notice. For the latest information and agendas, contact the District Secretary at (925) 688-8024.***

### **Teleconference Participation Guide**

- Please call (617) 829-7560 to join the Board meeting, up to 10 minutes before the meeting start time of 6:30 p.m.
  - You will hear an informational recording welcoming you to the meeting
  - Disregard the request to announce yourself when you join the conference call
  - You will hear music while on hold until the meeting begins
  - Please do not place the call on hold
  - Place your phone on mute when you are not speaking to reduce background noise
  - Please call back by dialing the same number if you get disconnected
  - During the call you may hear several different teleconference announcements
  - There will be needed pauses during the meeting to allow for teleconference facilitation and participation
  
- During the meeting, you may hear an announcement: **“Muted.”** This is to prevent unintended background noises, such as dogs barking, sirens, etc., from disrupting the meeting. While the line is muted, you will still be able to hear the meeting. An announcement of **“Unmuted”** signals you are able to be heard by all participants.
  
- Public Comments: Written/emailed comments must be received by the District Secretary by 4:30 p.m. on the meeting day if requested to be read into the record (up to 3 minutes in length). There will be several opportunities to provide Public Comment during the meeting and will be called for by the meeting facilitator or handled through a “Q&A” Session that begins with the announcement: **“Q&A Session has started.”**
  - Please follow the voice prompts after the **“Q&A Session has started”** announcement to speak. The prompts are:
    - “To ask your questions, please press star 6 (\*6)”
    - “Press one (1) to add yourself to the queue”
    - You should then hear: **“Your request has been received”**
  - Questions and comments will be taken in the order received. While waiting in the Speakers Queue, your phone will be muted.
  - When you hear: **“You may now ask your question,”** it is your turn to speak.
  - Please state your name, so the Board may personally address you and to allow separation of Public Comments in the meeting minutes. You may speak for up to 3 minutes.
  - Please let the Board know when you have completed your Public Comment.
  - When you hear: **“Muted,”** your Public Comment has ended.
  - When there are no further Public Comments at that point of the agenda, the Q&A Session will end with the announcement: **“Q&A Session is over”**
  - There will be Public Comment opportunities, as follows:
    - Public Comment Section; Consent Calendar Section; and each Action Item
  
- If a Closed Session is included on the agenda, the teleconference will be placed on hold until the Board returns from Closed Session. You will hear music while on hold.

### **Suggestions to more easily follow the Board meeting:**

- Have the agenda in front of you: either on your computer screen or a printed copy.
- Write down questions and comments regarding an agenda item.

**Thank you for your patience. Your comments are appreciated.**