



CONTRA COSTA WATER DISTRICT REGULAR MEETING

AGENDA

Wednesday, April 15, 2020 at 6:30 p.m.

[Click Number to View Report](#)

***** Meeting Location *****

1331 Concord Avenue, Concord, CA

BOARD OF DIRECTORS

Lisa M. Borba, AICP

PRESIDENT

Connstance Holdaway

VICE PRESIDENT

Ernesto A. Avila, P.E.

Bette Boatman

John A. Burgh

GENERAL MANAGER

Stephen J. Welch, P.E., S.E.

***Pursuant to Governor Newsom's Executive Orders N-25-20, N-29-20 and N-33-20,
this meeting may be conducted telephonically or by other electronic means.***

***Directors and the public may participate in this open, public meeting remotely by
calling (617) 829-7560 up to 10 minutes before the scheduled start time.***

For a Meeting Participation Guide, [Click Here](#) or go to the final page of this Agenda

Members of the public may speak on any matter within the jurisdiction of the Contra Costa Water District: in person by filling out a speaker's card available at the Board Room entrance and giving it to the District Secretary; during the teleconference when comments are requested; or in writing/email sent to and received by the District Secretary by 4:30 p.m. on the meeting day to be read into the record (up to 3 minutes in length). Comments on matters not listed on the agenda will be taken during the "Public Comment" section of the agenda. Comments on matters listed on the agenda will be taken during consideration of that agenda item. The District Secretary may be contacted at (925) 688-8024; mneher@ccwater.com; or 1331 Concord Avenue, Concord, CA 94520.

Agendas, agenda-packet materials, and other supporting documents are available at: ccwater.com, 1331 Concord Avenue in Concord, or by calling the District Secretary. A fee may be charged for copies.

District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed for you to participate, please contact the District Secretary as soon as possible, but preferably at least two days prior to the meeting. Food will be available for staff and Board members during the hour before the Board meeting. If Board members are present, they will not discuss District business.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

PUBLIC COMMENT (Please observe a three-minute time limit)

This section of the agenda is provided so that the public may express comments on any item within the District's jurisdiction not listed on the agenda. Board members can ask questions for clarification, respond to statements or questions from members of the public, refer a matter to staff, or follow Board procedures to direct staff to place a matter of business on a future agenda. The public may express comments on agenda items at the time of Board consideration, per Board President instructions.

CONSENT CALENDAR

The following items have been reviewed by the General Manager. To his knowledge, there is no opposition to the action. The items can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person.

1. Approve Directors' Services/Business and Travel Expenses
 - a. Future Services – April/May 2020
 - b. Expenses – March 2020
 - c. Compensation – March 2020
2. Approval of March 18, 2020 meeting minutes.
3. Approve the warrant register dated April 16, 2020.
4. Award a contract for on-site concrete and concrete finishing services to Wayne E. Swisher Cement Contractor, Inc. in the amount of \$203,000 for FY20, with options to renew in the same amount for FY21 and FY22.
5. Authorize execution of an agreement with Stantec Consulting Services Inc. for consulting services for the Shortcut Pipeline Reliability Improvements Project - Phase 3 in an amount not to exceed \$969,000.
6. Authorize execution of an agreement with Brown & Caldwell for consulting services in the amount of \$400,000 for the Pumping Plant No. 1 Replacement Project.
7. Authorize a change order authority increase in the amount of \$100,000 with Anderson Pacific Engineering Construction for the Midhill and Country Club Rehabilitation Project, for a revised total authorization not to exceed \$2,928,520.

ACTION

8. Authorize individual procurements for the first six months of FY21 (July 1 through December 31, 2020) for routine goods and services for a total amount not to exceed \$7,591,700.
9. Receive update and authorize Amendment No. 1 of the Multi-party Agreement for the Los Vaqueros Reservoir Expansion Project to extend the term through December 31, 2020.
10. Receive update and approve continuation of the local emergency, as declared in Contra Costa Water District Resolution 20-003, resulting from the COVID-19 pandemic.

REPORTS FOR DISCUSSION

11. Committee Report(s):
 - a. Other Post-Employment Benefits Committee Post-Meeting Report (02/21/20)
 - b. Retirement Committee Post-Meeting Report (02/21/20)

12. Schedule Future Meeting Dates and Times

REPORTS

13. General Manager
14. Legal Counsel
15. Board Members

CLOSED SESSION

16. Conference with Legal Counsel – Consideration of Initiation of Litigation, pursuant to Paragraph 4 of Subdivision (d) of Government Code section 54956.9: (one case).

RECONVENE FROM CLOSED SESSION

17. Report on closed session.

ADJOURNMENT

The next meeting of the Board of Directors will be on May 13, 2020 commencing at 6:30 p.m. and will be held in the Board Room located at 1331 Concord Avenue in Concord and/or by teleconference.

<u>April/May 2020</u>		
East Bay Leadership Council – Water Task Force	April 21 – 3:30 p.m.	Teleconference
Board Meeting	May 13 – 6:30 p.m.	Board Room 1331 Concord Ave., Concord Teleconference (617) 829-7560

Note: This meeting schedule includes meetings where two or more members of the Board may be in attendance. The schedule may be changed without notice. For the latest information and agendas, contact the District Secretary at (925) 688-8024.

Teleconference Participation Guide

- Please call (617) 829-7560 to join the Board meeting, up to 10 minutes before the meeting start time of 6:30 p.m.
 - You will hear an informational recording welcoming you to the meeting
 - Disregard the request to announce yourself when you join the conference call
 - You will hear music while on hold until the meeting begins
 - Please do not place the call on hold
 - Please call back by dialing the same number if you get disconnected
 - During the call you may hear several different teleconference announcements
 - There will be needed pauses during the meeting to allow for teleconference facilitation and participation

- During the meeting, you may hear an announcement: **“Muted.”** This is to prevent unintended background noises, such as dogs barking, sirens, etc., from disrupting the meeting. While the line is muted, you will still be able to hear the meeting. An announcement of **“Unmuted”** signals you are able to be heard by all teleconference participants and the Board.

- Public Comments: Written/emailed comments must be received by the District Secretary by 4:30 p.m. on the meeting day to be read into the record (up to 3 minutes in length). Verbal comments may be provided at several opportunities during the meeting. The meeting facilitator will first ask Board members for their comments and then ask for Public Comments. If there are multiple public members in attendance, comments will be handled through a **“Q&A”** Session that begins with the announcement: **“Q&A Session has started.”**
 - Please follow the voice prompts after the **“Q&A Session has started”** announcement to speak. The prompts are:
 - **“To ask your questions, please press star 6 (*6)”**
 - **“Press one (1) to add yourself to the queue”**
 - You should then hear the announcement: **“Your request has been received”**
 - Questions and comments will be taken in the order received.
 - It is your turn when you hear the announcement: **“You may now ask your question.”**
 - Please state your name, so the Board may personally address you and to allow separation of Public Comments in the meeting minutes.
 - Please let the Board know when you have completed your Public Comment.
 - An announcement: **“Muted”** means the Board can no longer hear you speak.
 - When there are no further Public Comments at that point of the agenda, the Q&A Session will end with an announcement: **“Q&A Session is over”**
 - There will be Public Comment opportunities, as follows:
 - Public Comment Section; Consent Calendar Section; and each Action Item

- If a Closed Session is included on the agenda, the teleconference will be placed on hold until the Board returns from Closed Session. You will hear music while on hold.

Suggestions to more easily follow the Board meeting:

- Have the agenda in front of you: either on your computer screen or a printed copy.
- Write down questions and comments regarding an agenda item.

Thank you for your patience. Your comments are appreciated.