



CONTRA COSTA WATER DISTRICT REGULAR MEETING

AGENDA

Wednesday, April 1, 2020 at 6:30 p.m.

[Click Agenda Number to View Report](#)

***** Meeting Location *****

1331 Concord Avenue, Concord, CA

BOARD OF DIRECTORS

Lisa M. Borba, AICP

PRESIDENT

Connstance Holdaway

VICE PRESIDENT

Ernesto A. Avila, P.E.

Bette Boatman

John A. Burgh

GENERAL MANAGER

Stephen J. Welch, P.E., S.E.

Pursuant to Governor Newsom's Executive Orders N-25-20, N-29-20 and N-33-20, this meeting may be conducted telephonically or by other electronic means.

Directors and the public may participate in this open, public meeting remotely by calling (617) 829-7560 up to 10 minutes before the scheduled start time.

For a Meeting Participation Guide, [Click Here](#) or go to the final page of this Agenda

Members of the public may speak on any matter within the jurisdiction of the Contra Costa Water District: in person by filling out a speaker's card available at the Board Room entrance and giving it to the District Secretary; in writing/email sent to and received by the District Secretary at least six hours in advance of the meeting start time; or via the teleconference when comments are requested. Comments on matters not listed on the agenda will be taken during the "Public Comment" section of the agenda. Comments on matters listed on the agenda will be taken during consideration of that agenda item. The District Secretary may be contacted at (925) 688-8024; mneher@ccwater.com; or 1331 Concord Avenue, Concord, CA 94520.

Agendas, agenda-packet materials, and other supporting documents are available at: ccwater.com, 1331 Concord Avenue in Concord, or by calling the District Secretary. A fee may be charged for copies.

District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed for you to participate, please contact the District Secretary as soon as possible, but preferably at least two days prior to the meeting. Food will be available for staff and Board members during the hour before the Board meeting. If Board members are present, they will not discuss District business.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

PUBLIC COMMENT (Please observe a three-minute time limit)

This section of the agenda is provided so that the public may express comments on any item within the District's jurisdiction not listed on the agenda. Board members can ask questions for clarification, respond to statements or questions from members of the public, refer a matter to staff, or follow Board procedures to direct staff to place a matter of business on a future agenda. The public may express comments on agenda items at the time of Board consideration, per Board President instructions.

CONSENT CALENDAR

The following items have been reviewed by the General Manager. To his knowledge, there is no opposition to the action. The items can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person.

1. Approve Directors' Services/Business and Travel Expenses
 - a. Future Services – April 2020

2. Approval of March 4, 2020 meeting minutes.

3. Approve the warrant register dated April 2, 2020.

4. Request for Modified Pressure Service at 2740 Cherry Lane, Walnut Creek
 - a. Designate 2740 Cherry Lane (APN 172-062-005) as a Modified Pressure Service Area; and
 - b. Authorize a conditional Modified Pressure Service Agreement for the two parcels created by the proposed subdivision.

5. Adopt Resolution No. 20-004 authorizing the execution of a non-exclusive easement to Byron Bethany Irrigation District for an irrigation pipeline over the Old River Pipeline near Milepost 5.50.

6. 2020 Public Safety Power Shutoff Preparedness
 - a. Approve an increase in contract authority with Power Plus for emergency generator rentals in the amount of \$33,000 for the remainder of FY20, for a total amount not to exceed \$183,000;
 - b. Approve contract authority with Power Plus for emergency generator rentals in the amount of \$267,000 for FY21; and
 - c. Authorize the purchase of three new generators utilizing the Sourcewell government purchasing cooperative in the amount of \$492,553.28, plus tax and freight.

ACTION

7. Adopt Resolution No. 20-005 authorizing execution of Amendment No. 4 to the Amended and Restated Retirement Plan Trust Agreement to incorporate the employee contribution rate increases previously approved by the Board of Directors effective retroactively to the dates that those increases were operationally implemented.

8. Approve the Memorandum of Understanding Regarding Service to the City of Brentwood from the District's Los Vaqueros Facilities.

9. Receive update and approve continuation of the local emergency, as declared in Contra Costa Water District Resolution 20-003, resulting from the COVID-19 pandemic.

DISCUSSION AND INFORMATION

10. Review and comment on the water supply update.

REPORTS FOR DISCUSSION

11. Schedule Future Meeting Dates and Times

REPORTS

12. General Manager
13. Legal Counsel
14. Board Members

CLOSED SESSION

15. Conference with Legal Counsel – Consideration of Initiation of Litigation, pursuant to Paragraph 4 of Subdivision (d) of Government Code section 54956.9: (one case).

RECONVENE FROM CLOSED SESSION

16. Report on closed session.

ADJOURNMENT

The next meeting of the Board of Directors will be on April 15, 2020 commencing at 6:30 p.m. and will be held in the Board Room located at 1331 Concord Avenue in Concord and via teleconference by dialing (617) 829-7560.

<u>April 2020</u>		
Public Information and Conservation Committee	April 8 – 3:30 p.m.	Teleconference and/or location to be provided
Board Meeting	April 15 – 6:30 p.m.	Board Room 1331 Concord Ave., Concord Teleconference (617) 829-7560

Note: This meeting schedule includes meetings where two or more members of the Board may be in attendance. The schedule may be changed without notice. For the latest information and agendas, contact the District Secretary at (925) 688-8024.

Teleconference Participation Guide

- Please call (617) 829-7560 to join the Board meeting, up to 10 minutes before the meeting start time of 6:30 p.m.
 - You will hear an informational recording welcoming you to the meeting
 - Disregard the request to announce yourself when you join the conference call
 - There will be music indicating you have joined until the meeting begins
 - Please do not place the call on hold
 - Please call back by dialing the same number if you get disconnected
 - During the call you may hear several different teleconference announcements

- During the Board meeting, you may hear an announcement: **“Muted.”** This is to prevent unintended background noises, such as dogs barking, sirens, etc., from disrupting the meeting. While the line is muted, you will still be able to hear the meeting. An announcement of **“Unmuted”** signals you are able to be heard by all participants.

- There will be several opportunities during the Board meeting to provide Public Comment and ask questions. When it is time for Public Comment, there will be an announcement: **“Q&A Session has started.”**
 - If you would like to speak to the Board, please follow the voice prompts after the **“Q&A Session has started”** announcement. The prompts are:
 - **“To ask your questions, please press star 6 (*6)”**
 - **“Press one (1) to add yourself to the queue”**
 - You should then hear **“Your request has been received”**
 - Questions and comments will be taken in the order received.
 - When it is your turn, you will hear an announcement: **“You may now ask your question”** signaling you have been taken off of mute and can address the Board.
 - The Board President will ask for your name, so the Board may personally address you and allow separation of Public Comments in the meeting minutes.
 - Please let the Board know when you have completed your Public Comment.
 - An announcement: **“Muted”** will acknowledge your Public Comment has ended.
 - When there are no further Public Comments at that point of the agenda, the Q&A Session will end with an announcement: **“Q&A Session is over”**
 - There will be Public Comment opportunities, as follows:
 - Public Comment Section; Consent Calendar Section; Each Action Item; and Each Discussion and Information Item

- While the Board is in Closed Session, the teleconference will be placed on hold and participants will hear music. It will be reopened for the Closed Session report and Board meeting adjournment.

Suggestions to more easily follow the Board meeting:

- Have the agenda in front of you: either on your computer screen or a printed copy.
- Write down questions and comments regarding an agenda item.

Thank you for your patience. Your comments are appreciated.