



CONTRA COSTA WATER DISTRICT REGULAR MEETING

AGENDA

Wednesday, January 19, 2022 at 6:30 p.m.

*****Meeting Location*****

Held Via Teleconference (617) 829-7560

[Click Item Numbers to View Report](#)

BOARD OF DIRECTORS

Lisa M. Borba, AICP
PRESIDENT

Ernesto A. Avila, P.E.
VICE PRESIDENT

John A. Burgh
Connstance Holdaway
Antonio Martinez

GENERAL MANAGER

Stephen J. Welch, P.E., S.E.

Pursuant to the authorizations provided by Government Code section 54953(e), this meeting will be conducted telephonically or by other electronic means. Directors and the public may attend via electronic means. To participate telephonically, please call into the teleconference up to 10 minutes before the scheduled start time. For reasons of public health and safety, the District Board Room is currently closed to the public.

The Telephonic Meeting Participation Guide is the final page of this Agenda [\[or CLICK HERE\]](#)

Members of the public may speak on any matter within the jurisdiction of the Contra Costa Water District: during the teleconference when comments are requested; or in writing/email sent to and received by the District Secretary by 4:30 p.m. on the meeting day to be read into the record (up to 3 minutes in length). Comments on matters not listed on the agenda will be taken during the "Public Comment" section of the agenda. Comments on matters listed on the agenda will be taken during consideration of that agenda item. The District Secretary may be contacted at (925) 688-8024; vsepulveda@ccwater.com; or 1331 Concord Avenue, Concord, CA 94520.

Agendas, agenda-packet materials, and other supporting documents are available at: ccwater.com, 1331 Concord Avenue in Concord, or by calling the District Secretary. A fee may be charged for copies.

District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed for you to participate, please contact the District Secretary as soon as possible, but preferably at least two days prior to the meeting.

CALL TO ORDER

SAFETY BRIEFING

ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

PUBLIC COMMENT (Please observe a three-minute time limit)

This section of the agenda is provided so that the public may express comments on any item within the District's jurisdiction not listed on the agenda. Board members can ask questions for clarification, respond to statements or questions from members of the public, refer a matter to staff, or follow Board procedures to direct staff to place a matter of business on a future agenda. The public may express comments on agenda items at the time of Board consideration, per Board President instructions.

CONSENT CALENDAR

The following items have been reviewed by the General Manager. To his knowledge, there is no opposition to the action. The items can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person.

1. Approve Directors' Services/Business and Travel Expenses
 - a. Future Services – January/February 2022
2. Approval of December 15, 2021 meeting minutes
3. Approve the Warrant Register dated January 20, 2022.
4. Authorize a conditional Modified Pressure Service Agreement with the owner of 1479 Coventry Road, Concord in compliance with the Code of Regulations.
5. Increase Authority and Budget for Premier Lab Solutions for COVID-19 Testing Program
 - a. Authorize a \$37,925 increase to the Premier Lab Solutions purchase order from \$100,000 to \$137,925.00; and
 - b. Authorize a budget transfer of \$151,345 from FY22 District Labor budget to Human Resources and Risk operating supplies and services budget.

ACTION

6. Adopt Resolution No. 22-003, proclaiming the existence of a local emergency resulting from the COVID-19 pandemic.
7. Ratify actions taken and payments made after June 30, 2020 pursuant to the 2011 agreement and authorize execution of an agreement with HomeServe USA Repair Management Corporation for Exterior Residential Service Line, Exterior Sewer Line, and Interior Plumbing and Drain Insurance Program service for an initial term of five years, with an option to renew for three additional five-year terms at the discretion of the District based on satisfactory performance of the Programs.

REPORTS FOR DISCUSSION

8. Schedule Future Meeting Dates and Times

REPORTS

9. General Manager
10. Legal Counsel
11. Board Members

ADJOURNMENT

The next regular meeting of the Board of Directors will be on Wednesday, February 2, 2022 commencing at 6:30 p.m. via teleconference.

January/February 2022

EBLC Leadership Series	January 20 – 12:00 p.m.	Teleconference
EBLC Board Meeting	January 21 – 7:45 a.m.	Teleconference
Contra Costa Special District Association Meeting	January 24 – 10:00 a.m.	Teleconference
Finance Committee Meeting	January 28 – 10:00 a.m.	Teleconference (617) 941-8263
CCWD Board Meeting	February 2 – 6:30 p.m.	Teleconference (617) 829-7560

Note: This meeting schedule includes meetings where two or more members of the Board may be in attendance and District holidays. The schedule may be changed without notice. For the latest information and agendas, contact the District Secretary at (925) 688-8024.

Teleconference Participation Guide

- Please call (617) 829-7560 to join the Board meeting, up to 10 minutes before the meeting start time of 6:30 p.m.
 - You will hear an informational recording welcoming you to the meeting
 - Disregard the request to announce yourself when you join the conference call
 - You will hear music while on hold until the meeting begins
 - Please do not place the call on hold
 - Place your phone on mute when you are not speaking to reduce background noise
 - Please call back by dialing the same number if you get disconnected
 - During the call you may hear several different teleconference announcements
 - There will be needed pauses during the meeting to allow for teleconference facilitation and participation

- During the meeting, you may hear an announcement: **“Muted.”** This is to prevent unintended background noises, such as dogs barking, sirens, etc., from disrupting the meeting. While the line is muted, you will still be able to hear the meeting. An announcement of **“Unmuted”** signals you are able to be heard by all participants.

- Public Comments: Written/emailed comments to be read into the record (up to 3 minutes in length) must be received by the District Secretary by 4:30 p.m. on the meeting day. There will be several opportunities to provide Public Comment during the meeting: Public Comment Section; Consent Calendar Section; and each Action Item. Depending upon the number of public in attendance, the Public Comments may be taken in one of two ways.
 1. The meeting facilitator will announce: **“Callers May Speak Freely.”** To provide your comment, you will need to take your phone off **“Mute.”** Please state your name, so the Board may personally address you and to allow for separation of Public Comments in the minutes; or
 2. **“Q&A” Session:** All callers are muted following the announcement: **“Q&A Session has started.”** Please follow the voice prompts after the announcement to be placed in the speaker’s queue. Comments will be taken in the order received. The prompts are:
 - **“To ask your questions, please press star 6 (*6)”**
 - **“Press one (1) to add yourself to the queue”**
 - You should then hear the announcement: **“Your request has been received.”**
 - It is your turn when you hear the announcement: **“You may now ask your question.”**
 - Please state your name, so the Board may personally address you and to allow for separation of Public Comments in the minutes; indicate when your Comment is completed.
 - An announcement: **“Muted”** will acknowledge that your Public Comment has ended.
 - When there are no further Public Comments for the item, the Q&A Session will be closed with the announcement: **“Q&A Session is over”**

- If a Closed Session is included on the agenda, the teleconference will be placed on hold until the Board returns from Closed Session. You will hear music while on hold.

Thank you for your patience. Your comments are appreciated.