

**SAMPLE CLOSED SESSION CITES**

**A. LICENSE/PERMIT DETERMINATION**

License/Permit Determination – Government Code Section 54956.7: Applicant(s): Specify number of applicants

**B. REAL PROPERTY MATTERS**

Conference with Real Property Negotiators - Government Code Section 54956.8; Property: Specify address, parcel number or other unique reference of real property under negotiation; Negotiating Party: Specify name of party (not agent); District Negotiator: Walter J. Bishop; Issue: Specify whether instruction to negotiator will concern price, terms of payment, or both.

**Example:**

Real Property Transactions as allowed under Government Code 54956.8; Interest in Real Property at Randall-Bold Water Treatment Plant; Negotiating Party: City of Brentwood; District Negotiator: Walter J. Bishop; Issue: Instruct Negotiator on Terms and Price.

**C. EXISTING LITIGATION -**

Conference with Legal Counsel – Existing Litigation – Government Code 54956.9(a): Specify number of cases and name of case(s) by reference to claimant's name, names of parties, case or claim numbers

**Example:**

Conference with Legal Counsel on Existing Litigation as allowed under Government Code 54956.9(a); San Luis and Delta-Mendota Water Authority et al. versus EBMUD.

**D. ANTICIPATED LITIGATION**

Conference with Legal Counsel – Anticipated Litigation – Government Code 54956.9(b) Specify number of potential cases.

**Example:**

Conference with Legal Counsel – Anticipated Litigation under Government Code Section 54956.9(b) – one case.

**E. INITIATION OF LITIGATION**

Conference with Legal Counsel – Initiation of Litigation – Government Code 54956.9(c) Specify number of potential cases

**Example:**

Conference with Legal Counsel to Consider Initiation of Litigation under Government Code Section 54956.9(c) – one case.

**F. LIABILITY CLAIMS**

Conference with Legal Counsel – Liability Claims – Government code 54956.95

Claimant: Specify name unless unspecified pursuant to Government Code Section 54961<sup>1</sup>

**G. PUBLIC EMPLOYEES**

Government Code 54957

*Several Categories*

Conference with Legal Counsel – Public Employee Appointment – Government Code 54957

Title: Specify description of position to be filled

Conference with Legal Counsel – Public Employment – Government Code 54957

Title: Specify description of position to be filled

Conference with Legal Counsel – Public Employee Performance Evaluation – Government Code 54957; Title: Specify position title of employee being reviewed

Conference with Legal Counsel – Public Employee Discipline/Dismissal/Release – Government Code 54957

No additional information is required in connection with a closed session to consider discipline, dismissal, or release of a public employee - discipline includes potential reduction of compensation

Conference with Legal Counsel – Threat to Public Services or Facilities – Government Code 54957; Consultation with: Specify name of law enforcement agency and title of officer

**H. CONFERENCE WITH LABOR NEGOTIATORS**

Conference with Legal Counsel – Government Code 54957.6; Agency Designated

Representative: Specify names of designated representative(s) attending the session;

Employee Organization: Specify name of organization representing employee or employees in question

Conference with Labor Negotiator – Government Code 54957.6; Agency Designated

Representative: Specify name of designated representative(s) attending the session;

Unrepresented Employee: Specify position title of unrepresented employee who is the subject of the negotiation

**Example:**

Conference with Labor Negotiator as allowed under Government Code 54957.6 -

Agency Negotiator: Walter J. Bishop; Employee Organization: Unrepresented Employees.

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<sup>1</sup> Government Code Section 54961(b) states “No notice, agenda, announcement, or report required under this chapter need identify any victim or alleged victim of tortuous sexual conduct or child abuse unless the identity of the person has been publicly disclosed.”

**I. CASE REVIEW/PLANNING**  
Government Code 54957.8

Conference with Legal Counsel – Case Review/Planning – Government Code 54957.8  
*No additional information is required in connection with a closed session to consider case review or planning*