

Confidential: Attorney-Client Privileged Communication

**DATE:** (Date of Closed Session)

**TO:** Contra Costa Water District  
Board of Directors

**FROM:** (Name of Attorney)  
Bold, Polisner, Maddow, Nelson & Judson

**SUBJECT: Closed Session: Title of Litigation or Issue**

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**INTRODUCTION**

(First paragraph(s) is introductory paragraph providing relevant background.)

(Last Paragraph: This matter is appropriate for discussion in closed session under Government Code Section \_\_\_\_\_ [cite and legal justification to be secured from Legal Counsel.]

**RECOMMENDATION**

**DISCUSSION**

**FISCAL IMPACT**

Initials (Legal/Writer/Typist):Revision # (i.e., CPAN/PTS:mm5)