

Safety Awards Criteria (Examples)

- Increase employee safety awareness?
 - For example: the employee develops a dynamic safety awareness campaign with effective signage and related publications that receive positive feedback indicating increased safety awareness and attention to working safely.
- Directly influence the safe completion of a job/project?
 - For example: the employee performs a detailed hazard evaluation of a project design (or implementation plan), including advanced research and analysis, identifies difficult to recognize hazards, provides effective mitigation measures to protect workers from all hazards, and ensures proper implementation of the hazard mitigation measures.
- Increase employee/workgroup knowledge of safety?
 - For example: employee identifies safety knowledge needs and takes the lead, through their supervisor, to develop appropriate training for appropriate employees, and either conducts or ensures effective training to increase employee safety knowledge.
- Contribute to safety in the work area?
 - For example: employee recognizes a recurring safety hazard at a District work area, and communicates the hazard to their supervisor and others, and takes action to properly secure the area from the hazard, and follows through to ensure the work area safety is permanently improved by either direct action (within authority) or through their supervisor and Safety Committee.
- Directly serves a District safety goal (as defined by District-wide metrics, supervisor, procedures or as needed to create an accident-free environment)?
 - For example: the employee identifies a new safety measure that efficiently monitors safety initiative success, and works through their supervisor or the Safety Committee to implement the tracking of the new measurement District-wide with the objective of lowering the measured District accident severity or accident frequency rate.
- Enhance the safety of others?
 - For example: employee always ensures they and fellow employees are aware of safety hazards, and aggressively ensures self and fellow employees always wear correct personal protective equipment as an exemplary role model.
- Demonstrate safety leadership?
 - For example: employee actively raises safety issue(s), concern(s), or improvement idea(s) to supervisor, fellow employees and Safety Committee and develops implementable solutions (either implemented by employee or others) to improve safety; and follows through on safety issues until resolved.
- Prevent an accident or injury?
 - For example: employee recognizes an immediate hazard to a fellow employee during work-in-progress, warns fellow employee and ensures the employee is immediately removed from harm with no injury (or hazard eliminated) and keeps supervisor (and others as relevant) informed to increase learning for the future.

EXAMPLE

CCWD Safety Spot Recognition

Date: December 24, 2009

Recognized Employee: Chris Cautious

Supervisor: Samuel Safety

Indicate Action(s) being recognized		Brief Description (What was done and how does it improve safety?)
	Increased employee safety awareness	Chris identified a faulty handrailing at the Delta Pumping Plant prior to work at the site to repair a leaking valve. The handrailing could no longer prevent a person from falling nearly 30 feet in to the water. Chris not only brought the issue to his supervisor's attention, but he placed barriers and warnings at the hazard, and he tracked the repair of the railing with his supervisor for over two weeks until completed.
✓	Directly influenced the safe completion of a job/project	
	Increased employee/workgroup safety knowledge	
	Contributed to safety in the work area	
	Directly served a District safety goal	
✓	Enhanced the safety of others	
✓	Demonstrated Safety Leadership	
	Prevents an accident or injury	
	Other (Describe)	
Supervisor's Signature _____		

Spot recognition is given at the discretion of the supervisor and no other approval is necessary. This spot recognition card should be completed for each recognition and provided to the Safety Officer and Division Manager.

